

The journal *Quaderns de Politiques Familiars* aims to disseminate unpublished academic papers in the field of social policies centered on the family.

1. Papers may be submitted for evaluation **in English, Spanish or Catalan**.
2. All articles evaluated and approved will be published in the language of reception.
3. The original manuscripts can be sent via email to: mmcdeleon@uic.es. Your submission presupposes, by the authors, the knowledge and acceptance of these instructions as well as editorial standards.
4. The journal accepts for publication the following **types of manuscripts**:
 - a) Monographs
 - b) Studies
 - c) Notes
 - d) Bibliography
5. **Works must be unpublished** in any language. It will be the responsibility of the author to report on the situation of copyright. For the purposes of articles 138-143 of the Intellectual Property Law (Spain) regarding actions and procedures that may be taken against anyone who infringes intellectual property rights, publication of a work that violates those rights will be the responsibility of the author.
6. It is necessary to attach a brief **biographical note** of the author (s), of not more than 150 words in which it should appear:
 - a) Name and surname
 - b) Institutional affiliation,
 - c) Email address.
7. Regarding the **format of the manuscript**, the following indications should be taken into account:
 - a) The title should reflect the content of the work. It is not recommended to use more than 10 words.
 - b) The works will be preceded by a brief **summary** of between 100 and 150 words that clearly express the purpose of the study.
 - c) It is necessary to add between 4 and 8 **key words** in Spanish with a corresponding English translation.
 - d) The **manuscript** must comply with the following characteristics:
 - In the case of the **Monographs** and **Studies**, these will have a maximum extension of 5,000 words in total, including title, abstracts, keywords, tables, bibliography and footnotes.
 - Regarding the **Notes** and **Bibliography** the maximum extension is 2,500 words in total.
 - e) Regarding the edition **of the text**, the following characteristics must be taken into account:
 - a) Times New Roman 12.
 - b) Not justified

- c) No bleeding at the beginning of the paragraphs.
 - d) The notes will go to the foot of page.
8. All **tables and graphs** will be correctly numbered (Roman numerals for tables and Arabic numbers for graphs) and presented one on each sheet at the end of the document. They must have a concise title to understand the contents of the table or chart. The **images** must be sent separately, in tif or jpeg format, with a resolution of 300 pixels / inch, with a minimum size of 10 cm in width.
 9. All **references** in the bibliography must have their correspondence in the text, as well as any manifestation expressed in the text as belonging to another author must have correspondence in the bibliography.
 10. **Book citations and articles** in the text will appear in the body of the text and not in footnotes. The surname of the author will be indicated in parentheses in lowercase, followed by the year and page of the publication. Ex: (Gas 2015: 31). If two or more documents have the same author and year, they will distinguish each other with lower case letters after the year and within the parenthesis (Cavallotti, 2013a). The documents with two authors are cited by their first surnames joined by "and" (Zárate and Gas, 2009). For documents with more than two authors, the quotation will be abbreviated indicating only the first author's last name followed by "et al."
 11. **Bibliographical references** will be placed at the end of the text, following the alphabetical order of authors and according to the following established forms:
 - a) In case of multiple authors: first author: last name / name; remaining authors: last name / first name. If there are not more than three authors, we must mention them all; if there are more than three, we must put the first one and then (et al.).
 - b) Year of publication in parentheses.
 - c) Title of the article or a chapter of a book in quotation marks and the book in italics. The name of the magazine will also be in italics.
 - d) Place of publication, editorial or name of the magazine, number and pages comprising.

As reference, the following illustrative examples may be cited:

* References of **books**:

- a) Inglehart, Ronald (1997). *Modernization and Postmodernization*. Princeton: Princeton University Press.
- b) Campbell, Angus et al. (1960). *The American Voter*. New York: Wiley.

* References to **book chapters**:

- Newton, Kenneth and Norris, Pippa (2000). "Confidence in Public Institutions: Faith, Culture, or Performance?". In: S. Pharr and R. Putnam (eds.), *Disaffected Democracies: What's Troubling the Trilateral Countries ?*. Princeton: Princeton University Press.

* **References to journal articles:**

Clarke, Harold D .; Dutt, Nitish and Kornberg, Allan (1993). "The Political Economy of Attitudes toward Polity and Society in Western European Democracies". *Journal of Politics*, 55 (4): 998-1021.

* **Internet references:**

Green, Melanie; Krosnick, Jon A. and Holbrook, Allyson L. (2001). *The Response Response Process in Telephone and Face-to-Face Surveys: Differences in Respondent Satisficing and Social Desirability Response Bias* (online).

<http://www.clas.ufl.edu/users/kenwald/pos6757/spring02/tch62.pdf>, last accessed April 1, 2011.